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Functions - Finance Division

1. Administers and supervises unvouchered financial operations, including receipt, custody, use of and accounting for such funds, both within and outside the continental limits of the United States.
2. 
3. Directs activities of agent cashiers and provides guidance for unvouchered fund officers on a world wide basis.
4. 

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Tab D

**Functions - Operations and Liaison Branch, Finance Division**

1. Audits and certifies vouchers, accountings and claims.
2. Maintains close liaison with operating officials on matters involving covert financial support.
3. Assists and advises officials and employees of covert activities relative to financial procedures, implications and plans in connection with covert projects and operations.
4. Initiates, develops and coordinates regulations, instructions and criteria on financial support functions.
5. Assists and coordinates with Technical Accounting Staff and operating Divisions in the development of financial guides and standards for application to [REDACTED] proprietary projects.
6. Coordinates finance training program for personnel who will in some degree handle unvouchered finance matters.

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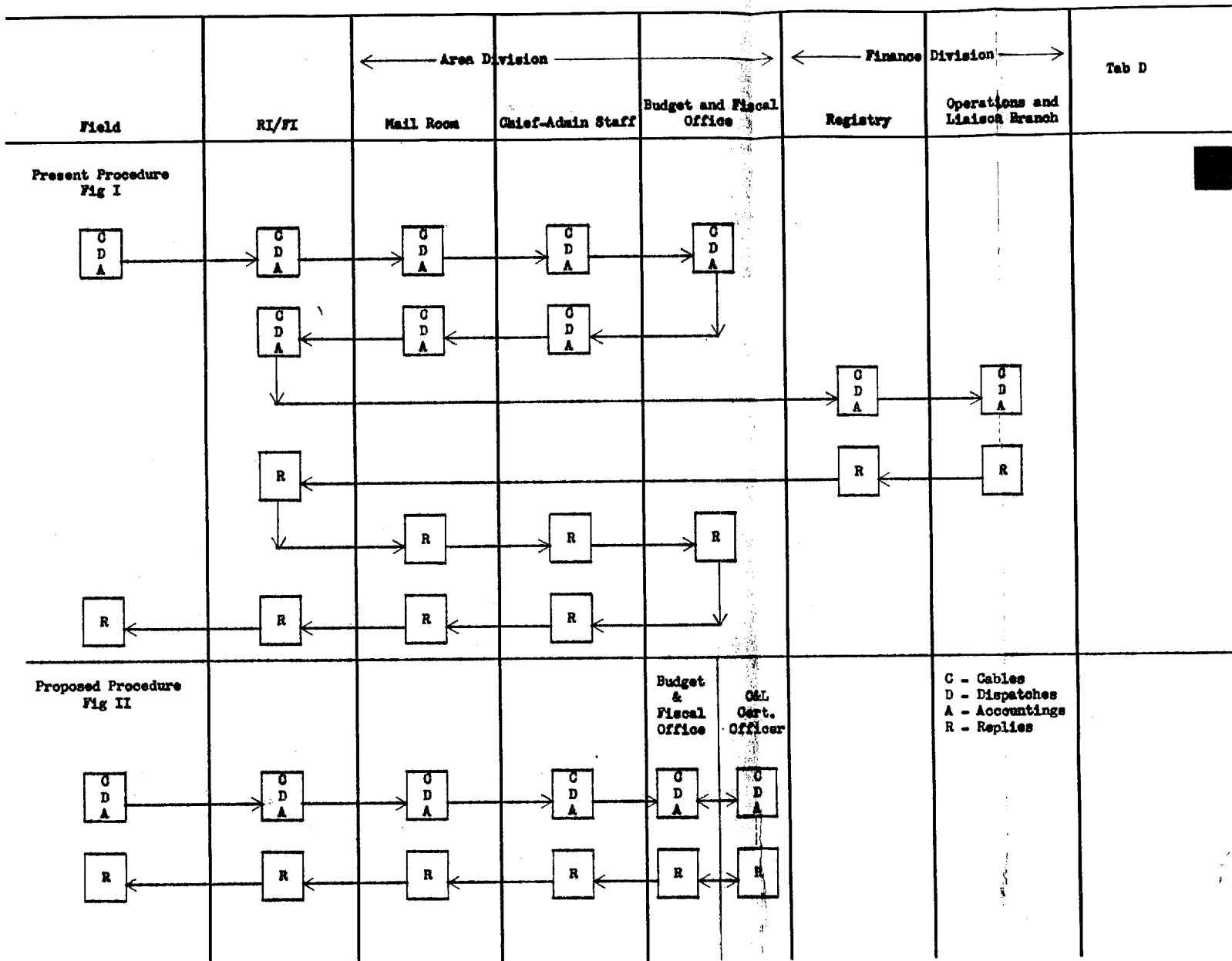
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Functions of the Comptroller - Excerpt

"Establishes accounting and financial policies and procedures and otherwise provides Staff advice to the Agency on all related matters to insure the establishment and maintenance of appropriate controls with respect to accounting and audit matters and supervises the use of both vouchered and unvouchered funds for Agency world-wide activities and other financial matters involving Agency policy and procedure with other appropriate officials concerned with internal Management problems."

Statement of Certifying Officer

"I certify that this accounting has been examined by me; that receipts or other substantiating data has been furnished me, or a satisfactory explanation made for the failure to furnish same; that it appears from such data that the itemized expenditures were for necessary official purpose, reimbursement for which is allowable under existing regulations; and that such expenditures are properly chargeable to the accounts indicated below."

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